

MINUTES OF REGULAR MEETING
OF
REINVESTMENT ZONE NUMBER THIRTEEN, CITY OF HOUSTON, TEXAS

September 12, 2018

The Board of Directors (the “Board”) of Reinvestment Zone Number Thirteen, City of Houston, Texas (the “Zone”), convened in regular session, open to the public, on the 12th day of September 2018, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Claude Anello	Chair
Larissa Lindsay	Secretary
Cynthia Card	Assistant Secretary
Patricia Garza	Director
Alice Valdez	Director
Ann Guercio	Director

and all of said persons were present, thus constituting a quorum.

Also present were: Alyssa Hill of Carr Riggs & Ingram; Clark Lord and Debbie Russell of Bracewell LLP; Kyle Macy and Blake McGregor of Edminster Hinshaw Russ & Associates; Joel Alba and Gary Hill of the City of Houston; Androni Vossos of Vossos Landscape Designs; Keiji Asakura of Asakura Robinson; Cassandra Bacon of The Morton Accounting Services and Robin Blinn, Jane West, Carly West, George Clast, Paul Bettis, Neal Parker, Brian Crimmins, Chris Corbet, William Rhyne and George Hinkal, residents in the Authority.

DETERMINE QUORUM; CALL TO ORDER

Director Anello noted that a quorum was present and called the meeting to order. He requested that the attendees introduce themselves.

APPROVE MINUTES

The Board considered approving the minutes of August 15, 2018. Director Lindsay moved that the Board approve the minutes of August 15, 2018. Director Guercio seconded the motion and it passed unanimously. Director Garza abstained from voting on the motion.

PROPOSAL FROM SABOTA WRITING & COMMUNICATIONS LLC FOR WEB SITE MAINTENANCE

Director Anello discussed the proposal received from Sabota Writing & Communications LLC (“Sabota”) for website maintenance. He stated that Sabota will

insure that the Authority's website is up to date. After review and discussion, Director Lindsay moved that the Board accept the proposal from Sabota for website maintenance. Director Card seconded the motion and it carried unanimously.

PROPOSAL FOR ESTABLISHING WRITTEN WALKABILITY, ACCESSIBILITY AND COMPLETE STREETS POLICIES

Director Anello presented a proposed Walkability, Accessibility and Complete Streets Policies (the "Policies") and stated that the Policies were developed with members of the Board. After review, Director Card moved the Board adopt the Policies as presented. Director Guercio seconded the motion and it carried by unanimous vote. Director Garza abstained from voting.

RFQ AND PROPOSALS FOR ENGINEERING AND SURVEYING SERVICES

Director Anello suggested that the Board solicit RFQs and proposals for engineering and surveying services. After discussion, Director Lindsay moved that the Board assign to the Finance Committee the responsibility to review and circulate the RFQs. Director Guercio seconded the motion and it carried by unanimous vote. Director Garza abstained from voting.

EXECUTIVE SESSION

There was no executive session for the month.

MAP OF BOUNDARY BETWEEN FIRST WARD AND SIXTH WARD

Director Anello stated that the engineer is working on the map. The Board took no action on the matter.

MECA'S REPORT

Director Valdez reported that she had determined that the Authority has the authority to apply for grants. Mr. Lord stated that management districts can apply for grants, but stated that the Authority is in no better position than MECA to apply for grants. She reported on plans for the Day of the Dead celebration. Director Valdez also reported that they are trying to close the building by 8:00 p.m. each day for security reasons. She informed the Board about the amount of animal waste around the building.

AREA/DISTRICT BRANDING

Director Anello stated that he has nothing new to report on proposed branding of the Sixth Ward area.

ITEMS FOR NEXT MEETING

The Board requested that items relating to sidewalk issues and neighborhood meetings be added to the agenda for the next meeting.

PUBLIC COMMENTS

Mr. Blinn expressed his opinion that the ADA crosswalk should be by the HAWK crossing on Sawyer.

Ms. West expressed appreciation for improvements in the Authority, but stated that not all are ADA compliant. She stated that she hopes that the Board will coordinate with new developers about constructing ADA compliant improvements. Director Anello stated that the Board would like to identify these issues and address as the Authority goes forward. He also stated that each member of the Board should make a recommitment or new commitment to upcoming projects in the Authority.

Secretary