

**MINUTES OF REGULAR MEETING
OF
REINVESTMENT ZONE NUMBER THIRTEEN, CITY OF HOUSTON, TEXAS**

January 30, 2019

The Board of Directors (the “Board”) of Reinvestment Zone Number Thirteen, City of Houston, Texas (the “Zone”), convened in regular session, open to the public, on the 30th day of January 2019, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Claude Anello	Chair
Larissa Lindsay	Secretary
Cynthia Card	Assistant Secretary
Patricia Garza	Director
Alice Valdez	Director
Ann Guercio	Director

and all of said persons were present, thus constituting a quorum.

Also present were: Clark Lord and Debbie Russell of Bracewell LLP; Kyle Macy of Edminster Hinshaw Russ & Associates; Joel Alba of the City of Houston; Androni Vossos of Vossos Landscape Designs; Cassandra Bacon of The Morton Accounting Services; Sherry Weesner of Principle Solutions; Danni Sabota of Sabota Writing & Communications; and Robin Blinn, Carly West, Jane West, Jacob Stava, Adrian Mendez, Melissa Denney and George Hinkal, residents in the Authority.

MEETING RULES

Director Anello reviewed the rules for the proper conduct of the Board meeting.

DETERMINE QUORUM; CALL TO ORDER

Director Anello then noted that a quorum was present and called the meeting to order. He requested that the attendees introduce themselves.

APPROVE MINUTES

The Board considered approving the minutes of November 14, 2018. Director Lindsay moved that the Board approve the minutes of November 14, 2018. Director Guercio seconded the motion and it passed unanimously.

Reimbursement Agreement with Lovett Commercial

The Board then discussed the reimbursement agreement with Lovett Commercial and the various phases of the proposed projects to be included in the agreement. Upon a motion made by Director Anello and seconded by Director Card, the Board voted

unanimously to approve the form of agreement, subject to review of the plans for each phase prior to beginning the project.

MECA'S REPORT

Director Valdez reported that pursuant to the Matching Grant from the Cullen Trust for Performing Arts, MECA must raise matching funds in the amount of \$400,000 by April 7, 2019. She asked for the Board's assistance in disseminating this information to the neighborhood to possibly receive assistance. The Board authorized the Projects Committee and attorney to investigate other options.

ITEMS FOR NEXT MEETING

Director Anello requested that an item be added to discuss the addition of street lights in the Authority.

ADMINISTRATIVE ITEMS

It/Website And Communications

Ms. Sabota reported on the updating of the website and recommended that the Board consider upgrading the website to allow for better website layout and control and eliminate the ads that pop up during use at a cost of \$280 per year. Upon a motion made by Director Lindsay and seconded by Director Card, the Board voted unanimously to approve the upgrade of the website as described.

The Board next discussed creating an email account for the Authority business. Ms. Weesner stated that the cost is \$5.00 month per account. The Board also discussed the type of platform to use for the accounts. After discussion, Director Anello moved that the Board approve an email account for not to exceed twelve accounts and using the Microsoft platform. Director Valdez seconded the motion and it carried unanimously.

Committee Descriptions and Assignments

Ms. Weesner reviewed the committee descriptions with the Board. The Board also discussed the members to serve on each committee. Director Lindsay moved that the Board appoint Directors Anello, Lindsay and Guercio to serve on the Projects Committee, and Directors Valdez, Card and Garza to serve on the Finance Committee and adopt the descriptions of the committees as presented.

Administrator Hours

Ms. Weesner then addressed the Board about increasing her monthly hours to 40 hours per month. Director Lindsay moved that the Board approve an increase in Ms. Weesner's authorized hours to 40 hours per month. Director Card seconded the motion and it carried unanimously.

Ms. Weesner then stated that she prepared a schedule of the meeting dates through the fiscal year 2020. The Board then discussed changing the meeting date of the Board and authorized Ms. Weesner to contact the Board members and consultants regarding a meeting date change.

PUBLIC COMMENTS

Mr. Stava stated his support for the HAWK Crossing in order to assist the disabled to safely cross Washington. The Board encouraged Mr. Stava to contact the City to show support.

Ms. West and Mr. Hinkal addressed neighborhood concerns.

The Board discussed streetscape improvements to make the neighborhood more pedestrian friendly with the addition of trees and lights.

EXECUTIVE SESSION

There was no executive session for the month.

ITEMS FOR NEXT MEETING

There were no items mentioned for the next meeting.


Secretary